

## Faculty Benefits Meeting Minutes - September 7, 2022

### Zoom Meeting

3:15p

Members Present: Junko Agnew, Mary Chesnut, Anh Dang, Crystal Daugherty, Michael DiCicco, Rebecca Elkins, Richard Gilson, Sharyn Jones, Dhanuja Kasturiratna, Suk-hee Kim, Jennifer Kinsley, JeeEun Lee, Deborah Patten, Brittany Sorrell, Jamey Strawn, Sharon Vance-Eliany, Gary Walton, Adam White, Darrin Wilson, Justin Yates, Mahdi Yazdanpour, Grace Hiles

### **Call to Order** –Adoption of Agenda

**Welcome/Introductions** – Michael DiCicco (chair for Fall) welcomed us to the committee and each member introduced themselves. We then reviewed the committee charge, which is:

### **Benefits Committee Charge:**

1. Review, evaluate, and make recommendations concerning those policies, procedures, and programs related to faculty benefits
2. Process applications of and make recommendations on candidates for Faculty Sabbatical leaves, Faculty Project Grants, Faculty Summer Fellowships, and other programs assigned by the Faculty Senate such as the Faculty Senate Scholarships

**Selection of Secretary** – Jamey Strawn (Theatre and Dance) was elected secretary for year 22=23.

### **Faculty Development Awards Workshops Announcement**

Michael reviewed the plan for FDA workshops.

1. Overview of Faculty Development Awards to go over the types of awards, including requirements and conditions, the application process and timeline, and how the applications are reviewed.

Wednesday, September 14<sup>th</sup> 2:30-3:30p; SU 104 (Hybrid format)

Thursday, September 15<sup>th</sup> 10-11a; SU 302 (Hybrid format)

2. Format of Faculty Development Award Proposals to go over the application format and review criteria in detail including frequently asked questions and common pitfalls

Wednesday, September 21<sup>th</sup> 2:30-3:30p; SU 104 (Hybrid format)

Thursday, September 22<sup>nd</sup> 10-11a; SU 302 (Hybrid format)

### **Brief overview of Faculty Development Award Process**

We then reviewed the FDAs from last year and the awards we have for this year.

Faculty Development Awards granted in 2021-2022

Fellowships: 17 applications; 15 Funded (out of 16 available)\*

Project Grants: 18 applications; 12 Funded (\$49,010.15 recommended budget)\*

Sabbaticals: 21 applications; 21 funded (out of 23 available)

Faculty Senate Scholarships: 7 applications; 2 [half] tuition awards and 2 book awards funded

\*Budget redistribution allowed due to uneven applications

### **Current year's budget for 2022-2023 awards**

Fellowships: 16 summer fellowships (\$6000 each -> \$96,000 total)

Project Grants: 10 full project grants ((\$6000 each -> \$60,000 total)  
Sabbaticals: 23 sabbaticals available

### **Timetable for Faculty Development Application Process**

We briefly reviewed the timetable:

October 4<sup>th</sup> at 4:30pm –Applications due to Grace Hiles, Chair [and Dean, if applying for a Sabbatical]

October 11<sup>th</sup> -Chair [and Dean] forms are due to Grace Hiles

November 2<sup>nd</sup> -Subcommittee reports due to Full Committee

November 7<sup>th</sup> -Benefits committee finalizes recommendation

November 9<sup>th</sup> -Additional Benefits committee meeting to finalize recommendations (if needed)

November 30th-Full committee report to Provost

December (?) -Provost notification to applicants

### **Confidentiality of Sub-Committee Membership and Sign-up**

Michael put out the call for subcommittee chairs and said he will put out a sign up poll via email.

### **Future Business**

Natalie Gabbard, Director of Benefits (guest at October meeting)

### **Future Meetings**

Fall 2022 @ 3:15 via Zoom

- October 5
- November 2
- November 9\*[at chair's discretion]
- December 7

Spring 2023 @ 3:15 via Zoom

- January 11
- February 1
- March 1
- April 5
- May 3